

AQuA Steers Meeting 3/9/2022

Present: Susan Sanmann, Mary Grande, Bev Hart, Pam Sant, Julia Crocetto (met via Zoom)

Treasurer's Report

- Starting: \$9540.59
 - Deposits +\$560.27
 - \$100 workshop fees, \$235.27 City Market, \$225 dues
 - Paid Out -\$387.68
 - \$56.64 Reimbursement for "appreciations",
 - \$331.04 Printing services for business cards & brochures
- Ending: \$9713.18
- Still some dues/renewals missing.
- City Market fund is \$1370.23. Last disbursement of funds was one year ago.

ACTION - Agenda item for next meeting – What to do with City Market funds?

March 2021: we gave \$400 each to the Art Center, Operation Revamp (Veteran's Art Center), and School District 51 art programs.

- Taxes have been filed.

Schedule for future Steering Committee Meetings

- Changed to 1st Wednesday of the month (instead of the week before the general meeting).
- Will remain on Zoom. 8:30 am was agreed upon for the next meeting.

Retreat Planning

- Chipeta Golf Course Clubhouse is reserved for November 5 & 6 (Sat & Sun), 2022.
- Discussion about number of days to reserve and whether an extra day for set up is warranted.

Because tables are already set up at Chipeta, this should alleviate the issues experienced at the last retreat (extra time spent setting up tables). Steers opted for 2 days total, as we usually have, which also saves \$100.

- Discussion about security.

There is no special security at Chipeta but manager has some space in an office to store machines overnight if needed. The location may have golfers passing through, but security is not a concern. The location is easy to access, making it easier for participants to take their machines home at night if they desire.

- Discussion about planning.

Will establish a due date for sign-ups so that the organizers can purchase appropriately for the number of people attending. Budget is \$5 per person for expenses, which is half of the \$10 fee being charged – the rest goes to paying for the facility. AQuA subsidizes the rest.

SSQ Booth – M2M Quilt Show April 8 & 9

- SSQ reports that at least 250 quilts will be on display, including art quilts. 22 vendors will be present, at least one national. Event is growing!
- SSQ needs a list of our booth volunteers ASAP so they can prepare badges. Volunteers get free admission, check in with SSQ upon arrival to get badge.

ACTION – email will be sent out to members to fill voids in the booth schedule. (Julia has schedule)

- Booth Details
 - Banner & table for box (of small quilts to display) – Eldrid has (Julia will contact her)

- Digital picture frame is MIA? Need thumb drive, too?
- Need wire grid/display panels & clips for quilts (used pins in the past – less than ideal).
- Need notebook for tracking sales (Julia will round up)
- Need cash for making change (Pam will get)
- No way to take card\$, decided we will take checks, made to AQuA, booth sitters will get phone #, etc.
- Event rules – no outside food or drink; checking to see if that applies to vendors.
- Display Items
- ACTION – Agenda item/announcements
 - Deliver display items to Bev by 4/6 (for set up on 4/7).
 - Need 20+ quilts to display in the booth (can be NFS).
 - Need small quilts matted/packaged to sell.
 - Need other items to sell (dyed cloth, etc.).
 - Sales items need to be labeled with sellers' name/initials and price.
 - Seller responsible for sales tax, price should include sales tax.

Workshop Refunds

- Discussion about handling cancellations for member-led workshops.

Members can request a refund of their \$10 fee if they have pre-paid and must cancel. Money cannot be “carried over” to another workshop. For member-led workshops participants can pay the “day of”. Cancellation policies will be different for major workshops, with due dates and so forth.

Quilter's Inspiration Show

- Drop off quilts at QI 3/16 for display until 3/26.
- Pam will be delivering brochures.

Mary's Demo on Finishing Quilts

- Mary will be gone 3/19. Will reschedule prior to next major turn-in.

Fat Quarter Challenge

- Tracking – need names and techniques to travel with each piece.
- For more fun, conceal each piece in a paper bag. Tracking info can be written on the bag.

Website

- Mary adding a section to highlight recent recognition of members; send photos to Mary.

Email blasts

- SSQ – AQuA Booth Volunteer signup (Julia send Mary schedule needs)
- Zoom link for lecture Tuesday March 15, 7pm

Minutes submitted by Julia Crocetto